

**LINCOLN-WAY AREA SPECIAL EDUCATION
Joint Agreement District 843**

MINUTES

Regular Meeting, April 25, 2017

Minutes of the regular meeting of the Board of Special Education, Will County, Illinois, held at Pioneer Grove Educational Center, 601 Willow Street, Frankfort, IL 60423, at 7:00 p.m. on the 25th day April, 2017.

A. ROUTINE MATTERS

Roll Call

Present: Edie Adamski (District #157C), Stacy Cesta (District #159), Patricia Martin (District #161), Ron Lullo (District #210), Mark Gray (District #114) arrived 7:47 p.m.

Staff Present: Sarah Rexroad, Director
Colleen Wronski, Business Manager

Visitors Present: Dawn Roiland, Teacher
Holly Kasper, Teacher
Patsy Bodach, Speech Pathologist
Carolyn Brescia, Supervisor
Sue Kaczmarczyk, Principal, Pioneer Grove
Marie Goulet, Principal, Mackay Center

B. PUBLIC COMMENT

C. RECOGNITION OF SERVICE

Mrs. Rexroad acknowledged the service of the Governing Board Members Mark Gray, Pam Kohlbacher and Stacy Cesta.

C. CONSENT AGENDA

Acting on the recommendation of the Director, Patricia Martin moved, seconded by Edie Adamski, for the Governing Board to ratify the Consent Agenda as follows:

1. Approval of the March 21 Regular and Closed Session Minutes
2. Approval of Financial Statement
3. Approval of Current Payables
4. Approval of Personnel Items

Voting Aye: Adamski, Cesta, Martin, Lullo

Motion carried: 4 Aye, 0 Nay

D. REPORTS

1. Administrators' Reports

a. SELF – Judy Boyens

Mrs. Rexroad provided the update for Dr. Boyens. The eighth grade students joined Mackay students at the Transition House where they planted flowers, enjoyed lunch and worked on a "Get to Know You" activity. Fourth through sixth grade students visited AMC to see the movie *Born in China*, a Disney salute to Earth Day. The kindergarten through third grade students attended a Lego Land field trip on April 13th where they enjoyed a day full of educational activities. Mrs. Rexroad indicated that Judy has also been working on transitioning activities for next school year. Curriculum trainings for the teachers will begin next week and a fun filled May is planned including May the Fourth Be with You, eighth grade transition activities, and an annual picnic. Judy is working with the administration on the logistical items for the move and everything is in line. ESY, as of today, has 100

students registered to attend Pioneer Grove and Mackay. They are working diligently on hiring at this time to cover our needs.

b. ACCESS and Transportation – Carolyn Brescia

Carolyn Brescia stated that Wilson Creek students spent day at the beach for Earth Day. They watched a movie about litter and garbage at the beach. They made beach crafts, played beach games, and cleaned up the beach. A first grader at Wilson Creek in the ACCESS class performed with her peers at the first grade musical program. Second graders at Wilson Creek are going to be eating lunch with the Principal Mrs. Maher this week. The students at Anna McDonald went on a field trip to see the Smurfs Movie as a part of their good behavior incentive program. The students also planted flower seeds on the first day of spring. Mokena Junior High participated in the PE Take Over provided by the LWSRA. The students also went to Medieval Times and are headed to Springfield with the seventh grade class. The entire school will be participating in autism awareness month. Transportation staff is at 108: 72 drivers, 36 monitors, and are transporting 537 students. Mrs. Brescia also stated that they are also trying a new online registration process for the ESY Transportation.

c. Mackay Center – Marie Goulet

Foods classes at Mackay helped with the Strike It Up fundraiser by baking desserts. One of the senior students has accepted a place on the JJC wrestling team for next school year and is also getting a scholarship from LW Central. Mrs. Goulet mentioned that the Transition House field trip with the SELF program was a nice opportunity and a great success. On April 20th all science students went on a field trip to the zoo which was paid for by a Foundation grant. SAT testing has commenced and fitness testing will be finished this week as well. The junior students went on a field trip to JJC which was successful. Mackay field day will be May 18, 2017.

d. Pioneer Grove –Sue Kaczmarczyk.

Pioneer Grove has been celebrating autism awareness this month. A performance was put on by NCJW Traveling Players for the students and staff. Mrs. Kaczmarczyk indicated that the children enjoyed it very much. The PSO Easter Egg Hunt was very well attended and successful. State testing is underway and the window closes on May 1, 2017. Mrs. Kaczmarczyk mentioned that field day will be early next month and that fitness assessment testing is underway. Next month Patsy Bodach is taking the lead on putting together a presentation of the new SMART boards and the students utilizing them. The PSO will be planning a Back to School Picnic in the beginning of the school year. The wheel chair swing discussion and pricing is still underway to install at Pioneer Grove. Mr. Lullo asked if the Pioneer Grove students could utilize the wheel chair swings at another school. A bus trip to another location may be possible for our students at Pioneer Grove.

2. Finance Report

a. Business Manager's Report

Mrs. Wronski indicated that our numbers look very good and we can make payroll through the end of the year and most likely through summer school. We will need some cash on hand eventually to pay leases and bus purchases. Mrs. Wronski also stated that we have been using Fifth Third Bank checking accounts and now we are switching to BMO Harris for direct deposit for our employees because they were able to beat their price. Therefore, we will close our Fifth Third bank account and our accounts will be at BMO Harris. The Financial Report compares FY17 to FY16. When you remove the 1.6 million that was refunded to the districts, you can see that we are lower than in previous years. It shows how much costs have been reduced.

b. Building and Grounds

Mrs. Wronski discussed our 10 Year Life Safety Report and what our architect is suggesting to keep our facility up to date. Mrs. Wronski stated that there were no huge findings in the building, just a few small minor things that will be taken care of this year. There is nothing major that needs to be completed until 2022. We are able to spread these larger projects out over the next several years.

Mrs. Wronski mentioned that our district has yet to see a payment from the State of Illinois. We were told that we may see our first categorical for FY17 sometime next year and that a check may be cut June 30th.

3. Director's Report

a. Review of Advisory Committee Minutes – April 10, 2017

Mrs. Rexroad presented the minutes from the April 10, 2017, Advisory Meeting.

b. Staff & Classroom Update

Mrs. Rexroad reviewed the enrollment in the programs.

Pioneer Grove:	Budgeted: 47	Currently: 53
Mackay Center:	Budgeted: 32	Currently: 39
SELF:	Budgeted: 31	Currently: 33
ACCESS:	Budgeted: 13	Currently: 15
Transportation:		Currently: 544

Mrs. Rexroad indicated that SELF projections for enrollment in December were 29. We presently look like we will be at 34 or 35. Mokena may have 1 or 2 more students. We had planned in December that we would need two classrooms at Mokena elementary and two at Hickory Creek. But our fourth grade and fifth grade classroom will be full. If any more students enroll we may need to split that class. Mokena does have another classroom if one is needed. When looking at enrollment comparisons between this year and last year, in April 2016 we had 136 students and in April 2017 we have 140 students. Mrs. Rexroad stated that ESY has 100 registrations and coordination for staff is in progress. Registration is being completed online.

c. Technology Report

Mrs. Rexroad indicated that laptops and desktops that were purchased have been arriving. Greg Furgason has been gathering information on voice over IP for the phone system and he also completed wireless upgrades in all the campuses. Mrs. Rexroad stated that the assembly of the SMART boards has been completed and they are in use in the classrooms. The server room has been cleaned out so that it can be used for other functions. We also received an email in regards to our website and ADA compliance. Because our website needs to be updated, Mrs. Rexroad will be adding that project to her goals and will begin working on that in the near future with Mr. Furgason.

d. FMLA

There were none

e. FOIA

Kevin Galass, April 18, 2017, requesting information for the new construction, renovation, and/or maintenance work planned for any building owned or leased by District 843.

E. CLOSED SESSION

A motion was made by Ron Lullo and seconded by Edie Adamski to move to closed session at 8:06 p.m. for the purpose of discussing:

- A. The appointment, employment, compensation, or dismissal of specific employees of the Cooperative.**
- B. Litigation**
- C. Director Contract**

OPEN SESSION

A motion was made by Mark Gray and seconded by Ron Lullo to return to open session at 9:17 p.m. On voice vote the motion carried.

F OLD BUSINESS
No Old Business

G. NEW BUSINESS
No New Business

H. ACTION ITEMS

1. Calendar Adoption for 2017-18 School Year
A motion was made by Edie Adamski and seconded by Mark Gray to approve the proposed calendar for the 2017-2018 school year.
Voting Aye: Adamski, Cesta, Gray, Martin, Lullo
Motion carried: 5 Aye, 0 Nay

2. Notice of Honorable Dismissal of Non-Certified Personnel
A motion was made by Ron Lullo and seconded by Mark Gray to approve the honorable dismissal of Full Time Non-Certified Personnel.
Voting Aye: Adamski, Cesta, Gray, Martin, Lullo
Motion carried: 5 Aye, 0 Nay

3. Policy Manual Update – Policy 5:330 – Second Reading
A motion was made by Mark Gray and seconded by Ron Lullo to approve the second reading of Policy 5:330 update.
Voting Aye: Adamski, Cesta, Gray, Martin, Lullo
Motion carried: 5 Aye, 0 Nay

4. Infinitec Assistive Technology 2017-18 Membership Fees
A motion was made by Edie Adamski and seconded by Ron Lullo to approve the membership renewal fees for the Infinitec Assistive Technology Center for the 2017-18 school year up to \$9,000.
Voting Aye: Adamski, Cesta, Gray, Martin, Lullo
Motion carried: 5 Aye, 0 Nay

5. 10 Year Life Safety Report
A motion was made by Mark Gray and seconded by Patricia Martin that the Governing Board approve the 10 Year Life Safety Report.
Voting Aye: Adamski, Cesta, Gray, Martin, Lullo
Motion carried: 5 Aye, 0 Nay

6. Acceptance of Gift
A motion was made by Patricia Martin and seconded by Mark Gray that the Governing Board approve the that the Governing Board accept the gift of an Oxygen Concentrator and accessories, approximately \$2,500, from Heidi Murphy.
Voting Aye: Adamski, Cesta, Gray, Martin, Lullo
Motion carried: 5 Aye, 0 Nay

7. Summer Working Hours
A motion was made by Patricia Martin and seconded by Mark Gray that the Governing Board approve the summer working hour schedule to include Monday through Thursday 7:00 a.m. – 4:00 p.m. and Friday closed, effective June 2, 2017 to July 28, 2017.
Voting Aye: Adamski, Cesta, Gray, Martin, Lullo
Motion carried: 5 Aye, 0 Nay

8. Director Contract

A motion was made by Ron Lullo and seconded by Patricia Martin that the Governing Board approve the contract for Mrs. Sarah Rexroad for the 2017-2018 school year as presented.

Voting Aye: Adamski, Cesta, Gray, Martin, Lullo

Motion carried: 4 Aye, 1 Abstain, 0 Nay

I. NEXT MEETING

May 23, 2017 – 7:00 p.m. – Pioneer Grove Educational Center

J. ADJOURNMENT

A motion was made by Mark Gray and seconded by Edie Adamski that the meeting be adjourned. All members voted Aye. Motion carried. President Cesta declared the meeting adjourned at 9:31 p.m.

Respectfully submitted,
Kristin Menconi,
Administrative Assistant

President

Secretary