

**LINCOLN-WAY AREA SPECIAL EDUCATION
Joint Agreement District 843**

MINUTES

Regular Meeting, July 25, 2017

Minutes of the regular meeting of the Board of Special Education, Will County, Illinois, held at Pioneer Grove Educational Center, 601 Willow Street, Frankfort, IL 60423, at 7:00 p.m. on the 25th day July, 2017.

A. ROUTINE MATTERS

Roll Call

Present: Edie Adamski (District #157C), Rich Marron (District #161), Ron Lullo (District #210), Terry Doyle (District #114), Anna Briscoe (District #159) arrived 7:05 p.m.

Staff Present: Sarah Rexroad, Director
Colleen Wronski, Business Manager
Kristin Menconi, Administrative Assistant

Visitors Present: Dawn Roiland, Teacher
Judy Boyens, Supervisor
Sue Kaczmarczyk, Principal, Pioneer Grove
Marie Goulet, Principal, Mackay Center
Carolyn Brescia, Transportation Supervisor
Eileen O'Brien
Cindy Eggert
Jeri Sandt
Heyam Zayed
Betty McMahon
Thomas J. Cowfer
Katie Houchens Luna
William Sandt
Judie Mance
Mary Smith
Heidi Curtis
Donald White
Charlene Beegma
Linda Fox

B. PUBLIC COMMENT

C. CONSENT AGENDA

Acting on the recommendation of the Director, Rich Marron moved, seconded by Terry Doyle for the Governing Board to ratify the Consent Agenda as follows:

1. Approval of the June 27th Regular and Closed Session Minutes
2. Approval of Financial Statement
3. Approval of Current Payables
4. Approval of Personnel Items
5. Approval of Corrected Holiday/Closure Calendar

Voting Aye: Adamski, Doyle, Marron, Lullo

Motion carried: 4 Aye, 0 Nay

D. REPORTS

1. Finance Report

a. Business Manager's Report

Mrs. Wronski indicated that the initial audit by Liberty Mutual, who has picked up our worker's compensation, has asked for another \$46,000 after doing some review with our payroll. She met with Liberty Mutual last week, and is now scheduling a pre-audit of our payroll. Mrs. Wronski mentioned we have a lot of claims and Liberty Mutual is doing a pre-walkthrough of our payroll. Mrs. Wronski is hoping after this interview process is complete we can break our policies down into two groups or more, which was done in the past. Mrs. Wronski stated that the 2017-2018 budget was presented to Manhattan District #114 and Summit Hill District #161, and will be presented to the other districts in August. All of the Special Education Directors have gone through the head counts for all of the programs. Bills have gone out based on the adjustments, and for what the budget will be for each program going forward. Mrs. Wronski mentioned that we have received two payments from the state this year. Mrs. Wronski also mentioned that we have budgeted zero payments for this school year. If reimbursements do come in, we will issue credits back on bills accordingly. Mr. Marron asked what specifically each district will be voting on with the budget presented. Mrs. Wronski said just their individual pieces.

3. Director's Report

a. Program & Classroom Update

Pioneer Grove:	52
Mackay Center:	32
SELF:	29
ACCESS:	13

b. 2017-2018 Staff Schedule/Start Up Activities

Mrs. Rexroad shared a chart that has been sent out to all employees that shows what the start of the school year looks like depending on where you are assigned. Our all staff meeting will be at Hickory Creek this year.

c. Technology Report

Mrs. Rexroad indicated that Mr. Furgason is recycling all of our old equipment, as well as getting the new equipment up and running. He has also been setting up the Tyler information system, and lunch tracking piece. Mr. Furgason has been working on creating staff materials for Outlook and SmartBoard use, as well as getting training materials for the staff. The firewalls have been updated at Pioneer Grove, and will be done at Mackay soon. Mr. Furgason is working on some projects for the fall including researching Voice Over IP, and connecting Trans Versa to Tyler.

d. FMLA

Janice Travis, Bus driver, effective July 17, 2017 for up to 12 work weeks.

e. FOIA

There were none

E. CLOSED SESSION

A motion was made by Terry Doyle and seconded by Edie Adamski to move to closed session at 7:14 p.m. for the purpose of discussing:

A. The appointment, employment, compensation, or dismissal of specific employees of the Cooperative.

B. Litigation

OPEN SESSION

A motion was made by Edie Adamski and seconded by Anna Briscoe to return to open session at 7:30 p.m. On voice vote the motion carried.

F. OLD BUSINESS
No Old Business

G. NEW BUSINESS
No New Business

H. ACTION ITEMS

1. Employee Dismissal

A motion was made by Rich Marron and seconded by Terry Doyle that the Governing Board terminate the employment of Judith Mance.

Voting Aye: Adamski, Briscoe, Doyle, Marron, Lullo

Motion carried: 5 Aye, 0 Nay

I. NEXT MEETING

August 22, 2017 – 7:00 p.m. – Pioneer Grove Educational Center

J. ADJOURNMENT

A motion was made by Rich Marron and seconded by Terry Doyle that the meeting be adjourned. All members voted Aye. Motion carried. President Lullo declared the meeting adjourned at 7:32 p.m.

Respectfully submitted,
Kristin Menconi,
Administrative Assistant

President

Secretary