

**LINCOLN-WAY AREA SPECIAL EDUCATION  
Joint Agreement District 843**

**MINUTES**

**Regular Meeting, June 26, 2018**

Minutes of the regular meeting of the Board of Special Education, Will County, Illinois, held at Pioneer Grove Educational Center, 601 Willow Street, Frankfort, IL 60423, at 7:00 p.m. on the 26<sup>th</sup> day of June, 2018.

**A. ROUTINE MATTERS**

*Roll Call*

Present: Ron Lullo (District #210), Edie Adamski (District #157C), Jim Martin (District #161),  
Anna Briscoe (District #159)

Members Absent: Terry Doyle (District #114)

Staff Present: Sarah Rexroad, Director  
Kristin Menconi, Administrative Assistant

Visitors Present: Judy Boyens, Supervisor  
Carolyn Brescia, Transportation Supervisor  
Sue Kaczmarczyk, Principal

**B. PUBLIC COMMENT**

**C. CONSENT AGENDA**

***Acting on the recommendation of the Director, Edie Adamski moved, seconded by Anna Briscoe for the Governing Board to ratify the Consent Agenda as follows:***

1. Approval of the May 22, 2018, Regular and Closed Session Minutes
2. Approval of Financial Statement
3. Approval of Current Payables
4. Approval of Personnel Items
5. Policy

***Voting Aye: Adamski, Briscoe, Martin, Lullo***

***Motion carried: 4 Aye, 0 Nay***

**D. REPORTS**

1. Administrative Reports
  - a. ACCESS & Transportation- Carolyn Brescia  
Nothing new to report.
  - b. Mackay Center- Marie Goulet  
Nothing new to report.
  - c. Pioneer Grove & PSO- Sue Kaczmarczyk  
Nothing new to report.
  - d. SELF- Judy Boyens  
Nothing new to report.
2. Finance Report
  - a. Review of Accounts

Mrs. Rexroad shared that expenditures are on par for where they should be. There are some tuition revenues from non-member districts still to be received. This should not cause any problems with the District's cash flow.

**AT THIS POINT IN THE MEETING, DUE TO SEVERE WEATHER CONDITIONS, THE VISITORS PRESENT WERE EXCUSED.**

- b. Buildings and Grounds  
Nothing new to report.
  - c. Worker's Compensation  
Information was within the Board packet. There weren't any questions.
  - d. Budget 2018-19  
Mrs. Rexroad stated that Mr. Englert has the budget started. Mrs. Rexroad and Mr. Englert will present the budget to the member districts in July and August.
3. Director's Report
- a. Review of Advisory Committee Minutes – June 11, 2018  
Mrs. Rexroad presented the minutes from the June 11, 2018, Advisory Meeting.
  - b. Technology Report  
Mrs. Rexroad stated that the VoiceOver IP switch will be on Friday.
  - c. ESY Contracted Services  
Mrs. Rexroad stated that we have hired many staff from posting on Indeed.com.
  - d. Staffing for 2018-19  
Mrs. Rexroad shared that the Psychologist and Accounting Specialist have been filled. We will have roughly 6 or 7 Paraprofessional positions to fill for next school year.
  - e. FMLA  
*There were none.*
  - f. FOIA  
*There were none.*
- E. CLOSED SESSION
- A motion was made by Anna Briscoe and seconded by Edie Adamski to move to closed session at 7:07 p.m. for the purpose of discussing:***
- A. The appointment, employment, compensation, discipline, performance or dismissal of employees.**
  - B. Litigation**
  - C. Evaluation, performance, compensation**
- OPEN SESSION
- A motion was made by Anna Briscoe and seconded by Edie Adamski to return to open session at 7:22 p.m. On voice vote the motion carried.***
- F. OLD BUSINESS  
No old business.
- G. NEW BUSINESS  
No new business.
- H. ACTION ITEMS
- 1. Vision/O&M Supervision

**A motion was made by Edie Adamski and seconded by Jim Martin that the Governing Board approve the contract with Patricia Hall for Vision/O&M Supervision as presented.**

**Voting Aye: Adamski, Briscoe, Martin, Lullo**

**Motion carried: 4 Aye, 0 Nay**

2. Audiological Services

**A motion was made by Edie Adamski and seconded by Anna Briscoe that the Governing Board approve the audiological services agreement with KASEC for the 2018-19 school year.**

**Voting Aye: Adamski, Briscoe, Martin, Lullo**

**Motion carried: 4 Aye, 0 Nay**

3. District #210 Agreements

**A motion was made by Jim Martin and seconded by Edie Adamski that the Governing Board approve the agreements between Lincoln-Way Area Special Education Joint Agreement District #843 and District #210 beginning July 1, 2018 through June 30, 2019.**

**Voting Aye: Adamski, Briscoe, Martin, Lullo**

**Motion carried: 4 Aye, 0 Nay**

4. Worker's Compensation Plan

**A motion was made by Jim Martin and seconded by Edie Adamski that the Governing Board approve the worker's compensation plan with Risk Manager's a Division of Troxell as presented.**

**Voting Aye: Adamski, Briscoe, Martin, Lullo**

**Motion carried: 4 Aye, 0 Nay**

5. AT&T Contracts

**A motion was made by Edie Adamski and seconded by Anna Briscoe that the Governing Board approve the AT&T Contracts for 2018-19 as presented.**

**Voting Aye: Adamski, Briscoe, Martin, Lullo**

**Motion carried: 4 Aye, 0 Nay**

6. Treasurer's Bond

**A motion was made by Jim Martin and seconded by Anna Briscoe that the Governing Board fix the amount of the Treasurer's Bond in the amount of \$1,550,000.00 effective July 1, 2018 to June 30, 2019.**

**Voting Aye: Adamski, Briscoe, Martin, Lullo**

**Motion carried: 4 Aye, 0 Nay**

7. Approval of Resolution to Establish Prevailing Wage Rate

**A motion was made by Edie Adamski and seconded by Anna Briscoe that the Governing Board approve the Resolution to Establish Prevailing Wage Rate as presented.**

**Voting Aye: Adamski, Briscoe, Martin, Lullo**

**Motion carried: 4 Aye, 0 Nay**

8. Approval of Depositories of Funds for 2018-19 School Year

**A motion was made by Anna Briscoe and seconded by Edie Adamski that the Governing Board approve BMO Harris Bank as Depositories of Funds for the 2018-2019 school year.**

**Voting Aye: Adamski, Briscoe, Martin, Lullo**

**Motion carried: 4 Aye, 0 Nay**

9. Director's Goals

**A motion was made by Anna Briscoe and seconded by Jim Martin that the Governing Board approve the Director's Goals for the 2018-19 school year as presented.**

**Voting Aye: Adamski, Briscoe, Martin, Lullo**

**Motion carried: 4 Aye, 0 Nay**

10. Meeting Dates for 2018-19

**A motion was made by Anna Briscoe and seconded by Edie Adamski that the Governing Board approve the meeting dates for the 2018-19 school year as presented.**

**Voting Aye: Adamski, Briscoe, Martin, Lullo**

**Motion carried: 4 Aye, 0 Nay**

11. Holiday/Closures Calendar of 12 Month Employees

**A motion was made by Anna Briscoe and seconded by Edie Adamski that the Governing Board approve the holiday/closures calendar for 12 month employees for the 2018-19 school year.**

July 4, 2018	December 25, 2018
September 3, 2018	December 31, 2018
October 8, 2018	January 1, 2019
November 9, 2018	January 21, 2019
November 22, 2018	February 18, 2019
November 23, 2018	April 19, 2019
December 24, 2018	May 27, 2019

**Voting Aye: Adamski, Briscoe, Martin, Lullo**

**Motion carried: 4 Aye, 0 Nay**

12. Review of Closed Minutes

**A motion was made by Edie Adamski and seconded by Anna Briscoe that the Governing Board not open to the public the Closed Minutes of 11/28/17, 12/19/17, 1/23/18, 2/27/18, 3/20/18 and 4/24/18 relating to confidential personnel issues, litigation involving individual students, and collective negotiating matters.**

**Voting Aye: Adamski, Briscoe, Martin, Lullo**

**Motion carried: 4 Aye, 0 Nay**

13. Destruction of Audio Recordings of Closed Meetings

**A motion was made by Jim Martin and seconded by Anna Briscoe that the Governing Board approve the destruction of audio recordings of the Closed Minutes of 6/28/16 7/26/16, 8/23/16, 9/27/16, relating to confidential personnel issues, matters relating to individual student and litigation.**

**Voting Aye: Adamski, Briscoe, Martin, Lullo**

**Motion carried: 4 Aye, 0 Nay**

I. NEXT MEETING

July 24, 2018 – 7:00 p.m. – Pioneer Grove Educational Center

J. ADJOURNMENT

A motion was made by Edie Adamski and seconded by Jim Martin that the meeting be adjourned. All members voted Aye. Motion carried. President Lullo declared the meeting adjourned at 7:27 p.m.

Respectfully submitted,  
Kristin Menconi,  
Administrative Assistant

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President

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Secretary