

**LINCOLN-WAY AREA SPECIAL EDUCATION  
Joint Agreement District 843**

**MINUTES**

**Regular Meeting, October 24, 2017**

Minutes of the regular meeting of the Board of Special Education, Will County, Illinois, held at Pioneer Grove Educational Center, 601 Willow Street, Frankfort, IL 60423, at 7:00 p.m. on the 24th day October, 2017.

**A. ROUTINE MATTERS**

*Roll Call*

Present: Rich Marron (District #161), Ron Lullo (District #210), Lisa Zielinski (District #159),  
Terry Doyle (District #114)

Staff Present: Sarah Rexroad, Director  
Colleen Wronski, Business Manager  
Kristin Menconi, Administrative Assistant

Visitors Present: Dawn Roiland, Teacher  
Judy Boyens, Supervisor  
Sue Kaczmarczyk, Principal, Pioneer Grove  
Marie Goulet, Principal, Mackay Center  
Carolyn Brescia, Transportation Supervisor  
Holly Kasper, Teacher

**B. PUBLIC COMMENT**

**C. CONSENT AGENDA**

***Acting on the recommendation of the Director, Terry Doyle moved, seconded by Rich Marron for the Governing Board to ratify the Consent Agenda as follows:***

1. Approval of the September 26, 2017, Regular and Closed Session Minutes
2. Approval of Financial Statement
3. Approval of Current Payables
4. Approval of Personnel Items
5. Approval of Policies

***Voting Aye: Doyle, Marron, Lullo, Zielinski***

***Motion carried: 4 Aye, 0 Nay***

**D. REPORTS**

1. Administrative Reports

a. ACCESS & Transportation- Carolyn Brescia

Ms. Brescia stated that the Mokena Junior High students will be attending the Halloween dance this Friday. The ACCESS students at Anna McDonald went on a field trip to tour the Manhattan Fire Station. The fourth and fifth graders at Anna McDonald had their music programs. On October 30<sup>th</sup> students will have Halloween parties and a parade. The Wilson Creek second graders went to Plum Creek Nature Center, and to Konows Corn Maze for some fall sensory fun. Ms. Brescia mentioned that it was also fire prevention month for the first graders. The ACCESS students at Wilson Creek have been paired up with a buddy, which has been going very well. Transportation is currently transporting 519 students. They have completed trainings for the Traversa program. All routes are being entered into the new system.

b. Mackay Center- Marie Goulet

Ms. Goulet mentioned that Mackay is currently at 44 students, and 15 new students have started since August. The PSAT's were held on October 11<sup>th</sup>, which was a great practice run for the students. There was an all school field trip to Camp Manitoqua. A new school Social Work Intern has started two days per week, which is going great. Mackay also participated in "Say Something Week" by the Sandy Hook Promise. It's a great resource with a free curriculum for the students. A worker from the Illinois Dept of Employment Services presented to the students 16 and older about jobs available to them. Fundraising for Hurricane Harvey is wrapping up. Ms. Goulet is looking forward to seeing the total for their efforts.

c. Pioneer Grove & PSO- Sue Kaczmarczyk

Mrs. Kaczmarczyk mentioned that forms went home for spirit wear. A lock down drill was conducted with the police department this month. The students and staff did very well. An occupational therapy student from Governor's State, a physical therapy student from the University of Chicago, and two student nurses from St. Xavier have been at Pioneer Grove, which has been working out great. A Trunk or Treat for Halloween is taking place on October 31<sup>st</sup> in the parking lot for students. The response has been terrific, and we are expecting 18 cars. The PSO raised \$1,870 from last month's fundraiser.

d. SELF- Judy Boyens

Dr. Boyens mentioned that SELF is slated to have five new students that are first through third graders. A new teacher has started at Hickory Creek, and is doing very well. November 13<sup>th</sup> will be their annual Thanksgiving feast at Peace Lutheran Church in New Lenox. A flyer will be coming out soon. It is a wonderful event for the students and their families.

2. Finance Report

Mrs. Wronski stated that we have received our audit back. There were no findings for FY17. All of our grants were audited by the state also. There were no findings for those either. A message came out from the state two days ago about the fourth personnel reimbursement for last year that they are now going to pay. Mrs. Wronski is waiting for the payment to be processed. It is \$193,000 that the Cooperative was not planning on receiving. The Business Manager's are discussing a few ideas for what to do with the money that will be coming in. Their next meeting is December 1<sup>st</sup>. If anyone has any ideas she is open to hearing them. The last bill to go out to member districts was on October 1<sup>st</sup>. We have billed six months so far, and will be done billing in February.

3. Director's Report

a. Review of Advisory Committee Minutes – October 16, 2017

Mrs. Rexroad presented the minutes from the October 16, 2017, Advisory Meeting.

b. Staff & Classroom Update

Mrs. Rexroad reviewed the enrollment in the programs.

Pioneer Grove:	52
Mackay Center:	39
SELF:	30
ACCESS:	14
Transportation:	508

c. Technology Report

Mr. Furgason has been researching the vendors for the voice over IP. Getting our website updated with current information is another priority for Mr. Furgason.

d. FMLA

There were none

- e. FOIA  
There were none

E. CLOSED SESSION

***A motion was made by Terry Doyle and seconded by Rich Marron to move to closed session at 7:37 p.m. for the purpose of discussing:***

- A. The appointment, employment, compensation, discipline, performance or dismissal of employees.  
B. Litigation**

OPEN SESSION

***A motion was made by Terry Doyle and seconded by Rich Marron to return to open session at 7:56 p.m. On voice vote the motion carried.***

F. OLD BUSINESS

No Old Business

G. NEW BUSINESS

No New Business

H. ACTION ITEMS

1. Acceptance of Gift

***A motion was made by Rich Marron and seconded by Terry Doyle that the Governing Board accept the gift of \$1,200 from Knights of Columbus.***

***Voting Aye: Doyle, Marron, Lullo, Zielinski***

***Motion carried: 4 Aye, 0 Nay***

2. Dismissal of Employee

***A motion was made by Terry Doyle and seconded by Rich Marron that the Governing Board terminate the employment of Jeri Sandt.***

***Voting Aye: Doyle, Marron, Lullo, Zielinski***

***Motion carried: 4 Aye, 0 Nay***

I. NEXT MEETING

November 28, 2017 – 7:00 p.m. – Pioneer Grove Educational Center

J. ADJOURNMENT

A motion was made by Terry Doyle and seconded by Rich Marron that the meeting be adjourned. All members voted Aye. Motion carried. President Lullo declared the meeting adjourned at 7:58 p.m.

Respectfully submitted,  
Kristin Menconi,  
Administrative Assistant

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President

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Secretary