

**Lincoln-Way Area Special Education  
Joint Agreement District 843**

Advisory Committee Meeting Minutes  
Lincoln-Way Area Special Education Administrative Center  
601 Willow Street  
Frankfort, IL 60423  
April 9, 2018

A. Roll Call

Dr. Tingley called the meeting to order at 9:07 a.m. in the Lincoln-Way Area Special Education Administrative Center.

Roll call was taken.

Members present: Dr. Maura Zinni (District #157C); Dr. Scott Tingley (District #210); Mrs. Barbara Rains (District #161); Mr. Russell Ragon (District #114)  
Also present: Mrs. Sarah Rexroad, Director of District #843  
Kristin Menconi, Administrative Assistant  
Dr. Peggy Manville, Superintendent of District #122

Members Absent: Dr. Omar Castillo (District #159)

B. PUBLIC COMMENT

C. APPROVAL OF MINUTES - REGULAR MEETING - March 12, 2018

*Mr. Ragon moved, seconded by Dr. Zinni that the Committee approve the minutes of the regular meeting held on March 12, 2018.*

*Voting Aye: Mr. Ragon, Dr. Zinni, Dr. Tingley, Mrs. Rains*

*Motion carried: 4 Aye, 0 Nay*

D. REPORTS

1. Financial Report

a) *Review of Accounts*

Mrs. Rexroad stated regular billing is mostly done for the year for our member districts. There could be adjustments based on changes in enrollment. Non-member district billing is still ongoing.

b) *Transportation*

Mrs. Rexroad mentioned that the Governing Board did take action on rescinding the notice to District #122, so we will continue to transport their students through next school year.

2. Director's Report

a) *Summary of Governing Board Action*

Mrs. Rexroad mentioned that the Governing Board did take action to approve the Infinitec agreement for next school year. In addition, the bus leases were approved, they rescinded the notice to District #122, and they honorably dismissed certified and non-certified staff. At the special meeting Judy Boyens was appointed the new treasurer and will earn \$100 per week.

b) *Staff and Program Update*

Mrs. Rexroad stated that enrollment is as follows: Pioneer Grove 58, Mackay 46, SELF 29, ACCESS 14, and Transportation 567. Mrs. Rexroad mentioned that the nurse at Pioneer Grove, Nancy Antonini, was recognized as National Special Education School Nurse, and Dr. Tony Smith will come visit Pioneer Grove on May 10, 2018.

c) *ESY Registration*

Mrs. Rexroad stated that web based registration is set up and the deadline is May 11, 2018.

d.) *Technology Report*

Mrs. Rexroad mentioned that Mr. Furgason is continuing working on VoiceOver IP, as well as Tyler Online registration. Mrs. Rexroad also requested that Mr. Furgason attend the Data Security Conference.

e.) *Last Day of School*

Mrs. Rexroad requested that the Superintendent's let her know of their last day of school when approved by their school boards.

f.) *2018-19 Calendar*

Mrs. Rexroad stated that District #843 will have two institute days on August 13<sup>th</sup> and 14<sup>th</sup> and then the remainder of the calendar will be aligned with District #210.

g.) *Staffing Recommendations 2018-19*

Mrs. Rexroad stated that she recommends a full-time position at Transportation. A discussion was had regarding the need for a transportation position, bookkeeper, business manager and buildings and grounds.

h.) *210 Agreements*

The 210 Agreements will end after this school year, except for potentially the buildings and grounds agreement.

E. CLOSED SESSION

*A motion was made by Mr. Ragon and seconded by Dr. Zinni to move to closed session at 9:44 a.m. for the purpose of discussing:*

1. Personnel

OPEN SESSION

*A motion was made by Dr. Zinni and seconded by Dr. Tingley to return to open session at 10:07 a.m. On voice vote the motion carried.*

F. OLD BUSINESS

G. NEW BUSINESS

H. NEXT MEETING

May 14, 2018 – 9:00 a.m.

I. ADJOURNMENT

*Dr. Zinni moved, seconded by Mr. Ragon that the meeting be adjourned.*

*Voting Aye: Mr. Ragon, Dr. Zinni, Dr. Tingley, Mrs. Rains*

*Motion carried: 4 Aye, 0 Nay*

Chairman Tingley declared the meeting adjourned at 10:09 a.m.

Respectfully submitted by:

Kristin Menconi

Administrative Assistant, District #843