

**Lincoln-Way Area Special Education
Joint Agreement District 843**

Advisory Committee Meeting Minutes
Lincoln-Way Area Special Education Administrative Center
601 Willow Street
Frankfort, IL 60423
August 14, 2017

A. Roll Call

Mr. Ragon called the meeting to order at 9:00 a.m. in the Lincoln-Way Area Special Education Administrative Center.

Roll call was taken.

Members present: Mr. Russell Ragon (District #114); Mrs. Barbara Rains (District #161);
Dr. Maura Zinni (District #157C); Dr. Scott Tingley (District #210);
Dr. Omar Castillo (District #159)
Also present: Mrs. Sarah Rexroad, Director of District #843
Mrs. Colleen Wronski, Business Manager
Kristin Menconi, Administrative Assistant

B. PUBLIC COMMENT

C. APPROVAL OF MINUTES - REGULAR MEETING - June 12, 2017

Mrs. Rains moved, seconded by Dr. Zinni that the Committee approve the minutes of the regular meeting held on June 12, 2017.

Voting Aye: Mr. Ragon, Mrs. Rains, Dr. Zinni, Dr. Tingley

Motion carried: 4 Aye, 0 Nay

D. REPORTS

1. Financial Report

a) *Review of Accounts*

Mrs. Wronski stated that all districts received their bills two months in advance, and that all bills have been paid. She is hoping to have a final reconciliation by September this year. Mrs. Wronski mentioned there may be a small true up, because the parking lot did not need to be done. Therefore, all districts should see a credit.

b) *Budget 2017-18*

Mrs. Wronski stated that she and Mrs. Rexroad have presented to two districts, and the final three will be presented to this week. The Governing Board will approve our budget next week at our Governing Board meeting. We have gone through two audits including special education reimbursement and IDEA Grants. All audits were passed. \$20,000 was found in the special education audit. Mrs. Wronski mentioned that there were 3% rate increases for Certified staff, 2.5% rate increases for Educational staff, and Administrative staff received a pooled 3% increase. Our HMO plan increased by 2.5%, and our PPO plan was flat. Mrs. Wronski also mentioned that we assumed 0% for special education reimbursement, but have been told we will possibly receive three payments this year.

2. Director's Report

a) *Summary of Governing Board Action*

Mrs. Rexroad mentioned that we had one termination of a bus driver.

b) *Staff and Program Update*

Mrs. Rexroad stated that August enrollment is at 54 for Pioneer Grove, 34 for Mackay, SELF for 27 and 2 more possibly enrolling, and 13 for ACCESS

c) *Policy Update*

Mrs. Rexroad mentioned that she has gone through our policy books and handbooks. She has been working with our new attorneys on getting these current and compliant. We have had to make significant changes, and it looks as if the policy book has not been given adequate attention for the past several years. Therefore, there will be a large amount of policies going through the Governing Board meetings the next few months. It will cost us more attorney fees up front, but once we get it cleaned up we will keep on top of it and make sure it stays current.

d) *Technology Report*

Mrs. Rexroad mentioned that recycling of old equipment is underway and being picked up. Mr. Furgason replaced firewalls at Mackay and Pioneer and reconfigured the network. Mr. Furgason is also working on the voice over IP.

E. CLOSED SESSION

There was nothing to discuss in closed session.

F. OLD BUSINESS

G. NEW BUSINESS

H. NEXT MEETING

September 11, 2017 – 9:00 a.m.

I. ADJOURNMENT

Mr. Ragon moved, seconded by Mrs. Rains that the meeting be adjourned.

Voting Aye: Mr. Ragon, Mrs. Rains, Dr. Tingley, Dr. Zinni,

Motion carried: 4 Aye, 0 Nay

Chairman Tingley declared the meeting adjourned at 9:15 a.m.

Respectfully submitted by:

Kristin Menconi

Administrative Assistant, District #843