

**Lincoln-Way Area Special Education
Joint Agreement District 843**

Advisory Committee Meeting Minutes
Lincoln-Way Area Special Education Administrative Center
601 Willow Street
Frankfort, IL 60423
March 12, 2018

A. Roll Call

Dr. Tingley called the meeting to order at 9:02 a.m. in the Lincoln-Way Area Special Education Administrative Center.

Roll call was taken.

Members present: Dr. Maura Zinni (District #157C); Dr. Omar Castillo (District #159); Dr. Scott Tingley (District #210); Mrs. Barbara Rains (District #161)
Also present: Mrs. Sarah Rexroad, Director of District #843
Kristin Menconi, Administrative Assistant
Dr. Peggy Manville, Superintendent of District #122

B. PUBLIC COMMENT

C. APPROVAL OF MINUTES - REGULAR MEETING - February 12, 2018

Dr. Zinni moved, seconded by Dr. Castillo that the Committee approve the minutes of the regular meeting held on February 12, 2018.

Voting Aye: Dr. Castillo, Dr. Zinni, Dr. Tingley, Mrs. Rains

Motion carried: 4 Aye, 0 Nay

D. REPORTS

1. Financial Report

a) *Review of Accounts*

Mrs. Rexroad stated that all billing has been done for the year. Dr. Zinni asked if any of the Superintendent's have been attending the evidence based model meetings. Dr. Castillo stated that he has been going to some of the meetings. Dr. Castillo will send the documents from the different sessions that he has attended.

b) *Transportation*

Mrs. Rexroad will be presenting a notice to the Governing Board for approval that will rescind the notice that was given last year to District #122.

c) *Buildings and Grounds*

Mrs. Wronski not present.

2. Director's Report

a) *Summary of Governing Board Action*

Mrs. Rexroad mentioned that the Governing Board action consisted of action approving JIVE as our vendor for VoiceOver IP, three monetary gifts from families, and closed session on discipline and dismissal that were acted upon as discussed in closed session.

b) *Staff and Program Update*

Mrs. Rexroad stated that enrollment is as follows: Pioneer Grove 57, Mackay 39, SELF 29, ACCESS 14, and Transportation 565.

c) *2018-2019 Program Projections and Potential Reduction in Force*

Mrs. Rexroad stated that she will be recommending the reduction of one teacher, one FTE of a social worker, and two paraprofessionals. Mrs. Rexroad will potentially need to post a psychologist position, and will set up a meeting with Dr. Zinni and Ms. Bajda to discuss the psychologist position further. Mrs. Rexroad mentioned retaining Ms. Brescia's position full-time at Transportation, as well as, administrative support.

d.) *Technology Report*

Mrs. Rexroad stated that Mr. Furgason received quotes for VoiceOver IP and we have selected our vendor JIVE. Our AT&T contract is up in June, so we should be right on target for getting everything switched over.

e.) *Infinitec Agreement*

Mrs. Rexroad shared that the Infinitec awards were held last week, and a Mokena student received an award. Mrs. Rexroad stated that it is time to renew our agreement with Infinitec, which will be discussed at the Director's meeting on Friday.

f.) *Revised School Calendars*

Mrs. Rexroad asked that the Superintendent's provide her with an updated calendar for remainder of the school year due to the use of an emergency day.

g.) *Salary Increases for 2018-19*

Mrs. Rexroad stated that our contracts have been negotiated with our two unions. They were considering CPI with a floor of 2.1%. Mrs. Rexroad recommends that we be consistent with these increases for educational support staff as well.

E. OLD BUSINESS

F. NEW BUSINESS

G. NEXT MEETING

April 9, 2018 – 9:00 a.m.

H. ADJOURNMENT

Dr. Zinni moved, seconded by Mrs. Rains that the meeting be adjourned.

Voting Aye: Dr. Castillo, Dr. Zinni, Dr. Tingley, Mrs. Rains

Motion carried: 4 Aye, 0 Nay

Chairman Tingley declared the meeting adjourned at 9:18 a.m.

Respectfully submitted by:

Kristin Menconi

Administrative Assistant, District #843