

**Lincoln-Way Area Special Education
Joint Agreement District 843**

Advisory Committee Meeting Minutes
Lincoln-Way Area Special Education Administrative Center
601 Willow Street
Frankfort, IL 60423
November 13, 2017

A. Roll Call

Dr. Tingley called the meeting to order at 9:00 a.m. in the Lincoln-Way Area Special Education Administrative Center.

Roll call was taken.

Members present: Dr. Maura Zinni (District #157C); Dr. Omar Castillo (District #159); Dr. Scott Tingley (District #210); Mr. Russell Ragon (District #114) arrived 9:11 a.m.;
Also present: Mrs. Sarah Rexroad, Director of District #843
Colleen Wronski, Business Manager
Kristin Menconi, Administrative Assistant

Members absent: Mrs. Barb Rains

B. PUBLIC COMMENT

C. APPROVAL OF MINUTES - REGULAR MEETING - October 16, 2017

Dr. Zinni moved, seconded by Dr. Tingley that the Committee approve the minutes of the regular meeting held on October 16, 2017.

Voting Aye: Dr. Zinni, Dr. Tingley, Dr. Castillo

Motion carried: 3 Aye, 0 Nay

D. REPORTS

1. Financial Report

a) *Review of Accounts*

Mrs. Wronski stated that the November 1st bill has gone out. So at this point, we have billed nine months out of the year. Mrs. Wronski mentioned that they went over the reconciliation at the Business Manager meeting in October. Mr. Kaufman, the District #210 Business Manager, had all of the districts Business Managers meet before the Will County meeting. The IDEA money expense reports have been submitted, except for Mokena District #159.

b) *Evidence Based Funding*

Mrs. Wronski mentioned that there was a webinar last week, and there was a blip about cooperatives. Our funding is based on the 15-16 school year, and there should not be much change from a personnel reimbursement standpoint. Mrs. Wronski stated that had it been the previous year many things could have been different. Also mentioned in the webinar, was that if a member district of a cooperative felt that they should be getting some of that money, they could send a letter to the Executive Director requesting it. The Governing Board would then have to take action as well.

c) *Buildings and Grounds*

Mrs. Wronski stated that the lead testing report came back. The first draw from the faucets in several classrooms came back higher than the limit. Most classroom faucets are not used. However, some are used for hand washing. Dr. Tingley asked how long the water had been stagnant. Mrs. Wronski stated she was unsure if the water had been ran the day before the test. After the second lead testing draw, all faucets except one came back at a below normal level. Dr. Tingley suggested that if it's switching a faucet or fitting, to go ahead and replace them and test the levels again. Dr. Zinni mentioned that she could forward a letter that was sent out to all parents concerning lead testing to Mrs. Rexroad. Mrs. Wronski mentioned that

there are two urinals at Pioneer Grove that are broken. There are issues on each floor with the urinals. She is going to have a plumber come out to take a look and get an estimate to replace them.

d) *Transportation Vehicle Needs*

Mrs. Wronski stated that they would like to purchase two new minivans. There are currently four minivans that we own that are not reliable. She is anticipating them to be about \$21,500 for each. Mrs. Rexroad mentioned that a bus was hit in an accident, and we will find out soon if that bus is totaled. That may create a need for a bus. We will monitor this situation.

2. Director's Report

a) *Summary of Governing Board Action*

Mrs. Rexroad mentioned that there were no significant actions that had to be taken.

b) *Staff and Program Update*

Mrs. Rexroad stated that Pioneer Grove is at 53, Mackay 44, SELF 31, ACCESS 14, and Transportation 527. With Mokena District #159 and Manhattan District #114 taking back the ACCESS programs, District #843 staff was notified on October 31st. Mrs. Rexroad, Mrs. Karalus and Mrs. Parente created a unified letter that was mailed out to parents stating their districts were taking back that programming. The loss of ACCESS will affect 2 teachers, 1 speech pathologist, .6 social worker, .3 psychologist, 9 paraprofessionals, and .5 administrator. There are now 4 SELF classrooms at Mokena and Mrs. Rexroad will update the Staff and Program Update Report.

c) *Technology Report*

Mrs. Rexroad stated that Mr. Furgason has completed staff training materials in Outlook and Smart Board use. Mr. Furgason is working on the Voice Over IP project. He is also working on our website being updated with current information.

E. CLOSED SESSION

F. OLD BUSINESS

G. NEW BUSINESS

H. NEXT MEETING

December 11, 2017 – 9:00 a.m.

I. ADJOURNMENT

Dr. Zinni moved, seconded by Dr. Castillo that the meeting be adjourned.

Voting Aye: Mr. Ragon, Dr. Castillo, Dr. Zinni, Dr. Tingley

Motion carried: 4 Aye, 0 Nay

Chairman Tingley declared the meeting adjourned at 9:22 a.m.

Respectfully submitted by:

Kristin Menconi

Administrative Assistant, District #843