

**Lincoln-Way Area Special Education
Joint Agreement District 843**

Advisory Committee Meeting Minutes
Lincoln-Way Area Special Education Administrative Center
601 Willow Street
Frankfort, IL 60423
October 16, 2017

A. Roll Call

Dr. Tingley called the meeting to order at 9:02 a.m. in the Lincoln-Way Area Special Education Administrative Center.

Roll call was taken.

Members present: Mrs. Barbara Rains (District #161); Dr. Maura Zinni (District #157C);
Dr. Scott Tingley (District #210)
Also present: Mrs. Sarah Rexroad, Director of District #843
Kristin Menconi, Administrative Assistant

B. PUBLIC COMMENT

C. APPROVAL OF MINUTES - REGULAR MEETING - September 11, 2017

Dr. Zinni moved, seconded by Mrs. Rains that the Committee approve the minutes of the regular meeting held on September 11, 2017.

Voting Aye: Mrs. Rains, Dr. Zinni, Dr. Tingley

Motion carried: 3 Aye, 0 Nay

D. REPORTS

1. Financial Report

a) *Review of Accounts*

Mrs. Rexroad stated that our balances are good, and we have pre billed about half of our tuition payments so far.

b) *Reconciliation*

Mrs. Rexroad stated that Mrs. Wronski will start doing the true up process, and did just reconcile from last year. Mrs. Wronski shared the information with all of the Business Managers. Mrs. Rexroad will have that information sent to the Superintendents.

c) *Audit*

Mrs. Rexroad provided a copy of the audit, which there were no findings this year.

2. Director's Report

a) *Summary of Governing Board Action*

Mrs. Rexroad mentioned that there was a personnel issue, and there was an official notice to remedy issued. The employee has completed all tasks required. There are no additional concerns.

b) *Staff and Program Update*

Mrs. Rexroad mentioned that the SELF number is currently at 30, but it is expected to be at 34 by the end of the month. We budgeted for 29 students, so we are able to hire additional staff if needed in the kindergarten through third grade classroom without raising tuition rates. Mackay is at 39. Dr. Tingley mentioned they have 29 initial evaluations for special education, mostly with social and emotional issues. Typically District #210 will hit 29 initial evaluations around March or April. This correlates with the increases in referrals to the SELF program and increased enrollment at the Mackay Center.

c) *Technology Report*

Mrs. Rexroad stated that Mr. Furgason is working on the Voice Over IP project. He is also working on our website being ADA compliant, as well as adding updated information to it. Dr. Zinni stated that the requirements have been loosened by the Trump Administration. Mrs. Rexroad will read the new information on that, and work with Mr. Furgason as appropriate.

E. OLD BUSINESS

F. NEW BUSINESS

G. NEXT MEETING

November 13, 2017 – 9:00 a.m.

H. ADJOURNMENT

Dr. Zinni moved, seconded by Mrs. Rains that the meeting be adjourned.

Voting Aye: Mrs. Rains, Dr. Zinni, Dr. Tingley

Motion carried: 3 Aye, 0 Nay

Chairman Tingley declared the meeting adjourned at 9:14 a.m.

Respectfully submitted by:

Kristin Menconi

Administrative Assistant, District #843